

Charles M. Whitten School of Driving, LLC

Student Contract 2018-2019

As an enrolled student of this Driver Education class you are expected to follow all policies and expectations as set forth by Coe-Brown Northwood Academy. These policies are located in your agenda book and on the website for further reference.

As a student of the Academy and of this class I agree and understand that all of the following apply to me, the undersigned;

Prior to enrollment, I should have completed a minimum of twenty (20) hours practice driving logged on DSMV 509 titled "Drivers out of class log sheet" located on the NHDMV web site. This is the most current form for said documentation.

My classroom instruction will be thirty hours. On-road instruction and observation is scheduled by me, the student with the instructor. I must complete forty (40) additional hours of driving in addition to lab time with an adult age twenty-five (25) or older who has a valid driver's license. Ten (10) of those hours must be ½ hour after sunset and ½ hour before sunrise per state law. I understand that parental/guardian involvement is required to ensure I progress and have ample practice time.

If I fail to meet any scheduled on-road instruction or observation time without providing 24 hours' notice. It will result in an hourly fee of \$50.00 and must be re-scheduled. If I miss an hour of driving and an hour of observation, I will be charged \$50.00 per hour. This fee must be paid to the instructor prior to the next scheduled drive time. All missed lessons, must be rescheduled before any licensing paperwork will be released.

No classroom instruction shall be missed during any course, except for good cause as determined by the instructor, including a death in the family or injury. Absences due to good cause shall not exceed 4 hours per state rule Saf-C 3114.04 (e). Should I violate this policy I may be removed from class (without refund). I may enroll in another class (on availability). Any and all paid fees will be forfeited. This policy went into effect January 1st, 2010 per New Hampshire, Driver Education Rules and applies to any driving school in this state.

I understand that all on-road instruction and observation will be done after school, weekends, holidays and or vacations as scheduled. I am expected to schedule work, athletics and or other social events around driving and or observation times. If I am unable to drive two (2) times per seven (7) day period, I should seek alternate program enrollment to better fit my schedule.

My tuition is seven hundred dollars \$700.00, payable to *Charles M. Whitten School of Driving, LLC*. This fee covers classroom instruction, books, paperwork, fuel, NH Drivers Manual and instruction. This fee does NOT include NH licensing.

I must complete and return the student data sheet, a signed contract, pay required fees and have a copy of my birth certificate. By law, I must reach an age of fifteen (15) years and nine (9) months on or before the first day of class in which I enroll in.

I understand that should school be canceled for any reason, classroom instruction is also canceled that day. Driving and observation may still be met. I will be notified of cancelations. Any and all missed instruction will be rescheduled.

CANCELLATION / REFUND POLICY: I UNDERSTAND THERE WILL BE NO REFUNDS AFTER THE FIRST MEETING OF CLASS. If an entire class is cancelled all funds are returned to the payee within 30 days of such cancellation.

I must have an eighty percent (80%) class average to successfully complete this course. Although this course will expose me to many driving skills and techniques, completion does not guarantee a New Hampshire drivers license, nor does it signify that I will successfully complete the states written or road exam. My success will depend on the amount of practice I/we have given to this life skill and will vary from student to student.

By signing this contract, I ensure that I am eligible to take driver education. Students who are deemed ineligible by law due to prior convictions or restrictions set by the state of New Hampshire delaying eligibility for licensing in New Hampshire should not register for this class. Any student registering regardless of the above restriction will forfeit any and all fees paid and will be removed from class without refund immediately upon such discovery.

Coe-Brown Northwood Academy, Mr. Charles M. Whitten and affiliates assume no liability for students after issuance of a New Hampshire driver's license.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

July 2018