

# Charles M. Whitten School of Driving, LLC

Student Contract (Summer 2019 Class ONLY)

As an enrolled student of this Driver Education class you are expected to follow all policies and expectations as set forth by Coe-Brown Northwood Academy. These policies are located in your agenda book for further reference. As a student of the Academy and of this class I agree and understand that all of the following apply to me, the undersigned;

Prior to enrollment, students should have completed a minimum of 20 hours practice driving to be logged on DSMV 509 titled "Drivers out of class log sheet" located on the CBNA web page under driver education or on the NHDMV web site.

Total classroom instruction consists of thirty hours. On-road instruction and observation is scheduled by the instructor. Students must complete forty (40) hours of driving outside of the lab time with an adult age twenty-five (25) or older who has a valid driver's license. Ten (10) of those hours must be ½ hour after sunset and ½ hour before sunrise per state law. Parent involvement is required to ensure student progress and overall success.

Failure to meet any scheduled on-road instruction or observation time without providing 24 hours notice will result in a hourly fee of \$50.00 and must be re-scheduled. If students miss an hour of driving and an hour of observation, he or she will be charged \$50.00 per hour. This fee must be paid to the instructor prior to the next scheduled driving time. All missed lessons, must be rescheduled.

No classroom instruction shall be missed during any course, except for good cause as determined by the instructor, including a death in the family or injury. Absences due to good cause shall not exceed 4 hours per state rule Saf-C 3114.04 (e). Students in violation of this policy may be removed from class (without refund) and credit lost. Students may then enroll in another class (on availability). Any and all paid fees will be forfeited. This new policy went into effect as of January 1<sup>st</sup>, 2010 per the state of New Hampshire, Driver Education Rules and applies to any driving school in this state.

All on-road instruction and observation will be done after school, weekends, holidays and or vacations as scheduled. Students are expected to schedule work, athletics and or other social events around driving and or observation times.

Tuition is seven hundred dollars \$700.00, payable to Charles M. Whitten School of Driving, LLC. This fee covers classroom instruction, books, paperwork, fuel, NH Drivers Manual and instruction. This fee does NOT include NH licensing.

Students must complete and return the student data sheet, a signed contract, pay required fees and have a copy of their birth certificate. By law, students must reach their 16<sup>th</sup> birthday on or before the last day of the class they enroll in.

Should school be canceled for any reason, classroom instruction is also canceled for that day. Driving and observation times may still be met. You will be notified individually of cancelations. Any and all missed instruction will be rescheduled.

**CANCELLATION / REFUND POLICY: THERE WILL BE NO REFUNDS AFTER THE FIRST MEETING OF CLASS.** If the class is cancelled for any reason, all funds will be returned to the payee within 30 days of such cancellation.

Students must have an eighty percent (80%) class average to receive credit for this course. Although this course will expose your student to many driving skills and techniques, completion does not guarantee a New Hampshire drivers license, nor does it signify that a student will successfully complete the states written or road exam. A student's success will depend on the amount of practice they have given to this life skill and will vary from student to student. Remember.

By signing this contract, you ensure that the registered student is eligible to take driver education. Students who are deemed ineligible by law due to prior convictions or restrictions set by the state delaying eligibility for licensing in New Hampshire should not register for this class. Any student registering regardless of the above restriction will forfeit any and all fees paid and will be removed from class without refund.

Coe-Brown Northwood Academy, Mr. Charles M. Whitten and affiliates assume no liability for students after issuance of a New Hampshire driver's license.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

April 2019