

Required Components & Deadlines

All the following items are REQUIRED. Due dates and completion dates are indicated in appropriate columns. Some activities, including community service, may require pre-approval (as indicated on forms). Completion of all required components by each deadline, the completion of 5 optional components, and an outstanding presentation qualifies a student for “Honors.”

Required Components	Due Date	Completion Date
<i>Senior Seminar</i> with Headmaster	September 2021	September 2021
<i>Project Proposal</i> of senior project submitted, <i>portfolio</i> shared with advisor, and <i>Personal Responsibility Statement</i> completed	September 22, 2021	
<i>Resume</i> including list of clubs, activities, experiences	October 20, 2021	
Review of <i>4-year Course of Study</i> and email advisor with <i>senior project</i> status update	November 17, 2021	
<i>High School Narrative</i> and updated <i>portfolio</i>	January 19, 2022	
Attendance at 1 after-school <i>CBNA public game or performance</i> as a spectator and 1-page <i>reflection</i>	February 16, 2022	
Forty hours of non-school time <i>community service</i> hours and <i>Student Career Plan</i> (started freshman year)	March 9, 2022	
Completed <i>Senior Project</i> and all <i>Optional Components</i> and demonstrated achievement of the CBNA reading level of <i>1185 Lexile</i> and <i>Project Reflection</i>	April 6, 2022	
<i>Portfolio</i> completed and ready to present (<i>Note: advisors will submit final portfolio to office by April 15</i>)	April 14, 2022	
Completion of 10+ point slideshow for presentation to interviewers	May 4, 2022	
<i>Practice session</i> scheduled and attended with advisor	May 11, 2022	
<i>Exit questionnaire</i> and <i>presentation</i> to interviewers	May 2022	May 2022

* *Advisors may schedule mandatory senior/advisor meetings to assist in meeting deadlines. Failure to attend those meetings may result in a Saturday School.*

Optional Components

Students must complete any five (5) following optional components in order to meet the qualification of “Pass with Honors” if the interviewers feel the student has made an outstanding presentation and has met all deadlines.

Number	Optional Component	Date
1	<p><u>Civic Involvement:</u> (Grades 9-12)</p> <p>A) Attend a town or government meeting (2-hour minimum) and write a synopsis and reflection; and,</p> <p>B) Provide written proof of voter registration (or pre-registration if not 18) and write reflection.</p>	
2	<p><u>Cultural Enrichment:</u> (Grades 9-12)</p> <p>A) Attendance at two cultural events with two summaries written discussing how these events enriched and expanded the cultural experiences of the student.</p>	
3	<p><u>Explore Beyond Curriculum:</u> (Grades 9-12)</p> <p>A) Verification of successful completion of a class, workshop, or program (minimum of five hours) outside the school curriculum or co-curricular activity.</p>	
4	<p><u>Career Exploration:</u> (Grades 10-12)</p> <p>A) Completion of Career Fair and Career Exploration Activity with school counselor (or completion of transition/vocational rehab. activities); and,</p> <p>B) Professional interview using questions provided by school counselor and completion of written summary.</p>	
5	<p><u>Postgrad Plans/Life Skills:</u> (Grades 10-12)</p> <p>A) Documentation and reflective summary of three or more college visits with a parent/adult or an interview session with a military recruiter including both the student and parent/guardian and reflective summary.</p>	

Optional Components (cont.)

Number	Optional Component	Date
6	<p><u>Career Interning:</u> (Grades 9-12)</p> <p>A) Completion of two (2) four-hour, non-school time, job shadows (must be pre-approved) and written summary of each experience.</p>	
7	<p><u>Community Service:</u> (Grades 9-12)</p> <p>A) Completion of twenty additional hours of community service to an organization beyond the required 40 hours.</p>	
8	<p><u>Job Skills:</u> (Grades 10-12)</p> <p>A) Letter of recommendation from an employer to be quoted in portfolio; and,</p> <p>B) Evidence of earnings through steady employment either in the form of a 1040EZ or equivalent form to be shown to advisor.</p>	
9	<p><u>Participation:</u> (Grades 9-12)</p> <p>A) Two years' active participation in a CBNA or community sports team or club and completion of reflective writing.</p>	
10	<p><u>Healthy Choices:</u> (Grades 11-12)</p> <p>A) Documentation of having donated blood; and,</p> <p>B) Senior year current certification for CPR, First Aid, or Lifeguard.</p>	