

Charles M. Whitten School of Driving, LLC

Student Contract 2022-2023 School Year

As an enrolled student of this Driver Education class you are expected to follow all policies and expectations as set forth by Coe-Brown Northwood Academy, Charles M. Whitten School of Driving and the NH Division of Motor Vehicles, Driver Education. As a student of the Academy and of this class I agree and understand the following apply to me,

Prior to enrollment, students WILL complete a minimum of twenty (20) hours of practice driving logged on DSMV 509 titled "Drivers out of class log sheet" located on the CBNA web page or on the NHDMV web site.

Total classroom instruction consists of thirty hours. On-road instruction and observation are scheduled by the instructor. Students must complete forty (40) hours of driving outside of the lab time with an adult age twenty-five (25) or older who has a valid driver's license and that Ten (10) of those hours must be ½ hour after sunset and ½ hour before sunrise per state law. Parent involvement is required to ensure student progress and overall success.

Failure to meet any scheduled on-road instruction or observation time without providing twenty-four (24) hours' notice will result in an hourly fee of \$50.00 and must be re-scheduled. If students miss an hour of driving and an hour of observation, A fee of \$50.00 per hour will be charged and paid prior to additional driving or observation time. Missed time is rescheduled.

"No classroom instruction shall be missed during any course, except for good cause as determined by the instructor, including a death in the family or injury. Absences due to good cause shall not exceed 4 hours per state rule Saf-C 3114.04 (e)". Students in violation of this policy are removed from class (without refund). Students may enroll in another class of their choice. All paid fees are forfeited. Effective as of January 1st, 2010 per the State of New Hampshire, Driver Education Rules and applies to all New Hampshire driving schools.

All on-road instruction and observation will be done after school, occasional weekends, holidays and or vacations as scheduled. Students are expected to schedule driving and or observation times as a priority. These hours MUST be completed prior to the last day of the class in which the student is enrolled. Carryover hours are scheduled at a fee of \$50.00 per scheduled hour.

Tuition is eight hundred dollars \$800.00, payable to Charles M. Whitten School of Driving. Fees cover classroom instruction, books, paperwork, fuel, maintenance, online resources and instruction. This fee does NOT include a NH driver license.

Students must complete and return the student data sheet, a signed contract, a copy of their birth certificate, a copy of their driving log sheet and current enrollment fees. By law, students must reach their 15th year and 9th month date of birth on or before the first day of class OR reach their 16th birthday on or before the last day of the class they are enrolled in. This is a state rule and there are NO exceptions to this rule.

If Coe-Brown Northwood Academy has canceled or delayed school that day for any reason, classroom instruction is also canceled for that day? Any and all missed classroom instruction as such, will be rescheduled.

CANCELLATION / REFUND POLICY: THERE ARE NO REFUNDS AFTER THE FIRST MEETING OF CLASS.
If class is otherwise cancelled for any reason, all enrollment funds will be returned.

Students must reach eighty percent (80%) class average to achieve "completed" status. This class will expose students to many driving skills and techniques but does not guarantee a New Hampshire drivers license, nor does it signify a student will successfully complete the states written or road exam.

By signing this contract, you ensure the registered student is eligible to take driver education. Students deemed ineligible by law due to prior convictions or restrictions set by the state delaying eligibility for licensing, are ineligible. Students registering regardless of the above restriction forfeit the non-refundable deposit paid and will be removed from class without refund.

CBNA and/or Charles M. Whitten and affiliates assume no liability for students after issuance of a driver's license.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

July 28, 2022