

ON CAMPUS DRIVER EDUCATION DETAILS

DBA with Coe-Brown Northwood Academy

The Charles M. Whitten, School of Driving will be offering classes to enrolled students of Coe-Brown Northwood Academy. Before enrolling your student, I ask that you consider all program details. I strongly encourage comparison of class dates to this year's school calendar and confirm co-curricular, athletic and/or other scheduled events. Just a few of the reasons we run our program differently. Our program takes place over a longer period of time to allow flexibility for students to reach driving objectives while still being able to engage in other on campus activities. This sets our program apart from a more traditional "commercial driving school". If you have additional questions, please email Mr. Whitten.

Teacher: Charles M. Whitten / cwhitten@coebrown.org / 603-942-5531 ext. 253

Class dates: Semester I Tuesday – Friday (52 classes)
September 13 – December 22, 2022
Semester II Tuesday – Thursday (52 classes)
January 4 – May 17, 2023

Age: -Students must reach 15 years and 9 months on or before the first day of class in which they are enrolled.
-OR-
-Reach their 16th birthday on or before the last day of class they are enrolled. Outlined in state rules, saf-c 3100, governing all NH driver education classes

Class days: School days ONLY. When students are on campus for regular classes.

Time: 7:00 to 7:35 am Students are dismissed @ 7:35am for their first block

Driving: After school, Occasional weekends, holidays and/or vacations as time allows

Fee: \$800.00 inclusive of a \$400.00 non-refundable deposit (\$800.00 total)

Refunds: No refund on the "non-refundable" deposit of \$400.00
No class refund after the first meeting of the enrolled class

Location: Coe-Brown Northwood Academy, 907 First NH Trpk Northwood NH 03261

Classroom: Smith Hall, Room 504 (Health and Driver Education)

Attendance: Meet all 52 classes. State law mandates students attend 30 hours of classroom instruction and a minimum of 26 classroom hours. Students who exceed 4 hours of missed class time must repeat a course of their choice. This is done without refund of this program.

This information is an outline as applied to this Driver Education program and is not indicative of all rules, guidelines or policies. Further detail is outlined in a required contract should enrollment be considered and is subject to change without notice.

Enrollment criteria items 1-4 MUST be met to complete enrollment in a class.

Paperwork to be submitted with your enrollment packet.

- 1 Signed copy of the current contract by both students and Parent/guardian
- 2 Completed copy of the current student data sheet
- 3 Submit a copy of the student's birth certificate
- 4 Submit a non-refundable deposit of \$400.00 to Charles M. Whitten School of Driving
- 5 Meet the age requirements set by the NH Division of Motor Vehicles.
 - A. Reach their 15th year and 9th on or before the first day of class **or**
 - B. Reach their 16th birthday on or before the last day of class they enroll in.
NO EXCEPTIONS to these rules.
- 6 NO court orders or ruling by the Division of Motor Vehicles delaying licensing.
- 7 Currently enrolled as a student at Coe-Brown Northwood Academy.
- 8 Completed 20 or more hours of on road practice driving BEFORE your first class.
- 9 Able to meet classroom requirements to include but not limited to:
 - A. Attend all classroom instruction as outlined by the state of NH.
 - B. Miss no more than four (4) hours of classroom instruction per state rule.
 - C. Schedule after school driving and observation of 1 or 2 hours per week.
 - D. Reach a class average of 80% or higher to achieve "completed" status.
 - E. Wear an approved face covering in the car during all driving or observation
 1. Regardless of vaccination status. (subject to change)
 - F. Follow ALL policies and procedures as set by governing entities to include:
 1. Coe-Brown Northwood Academy
 2. Charles M. Whitten School of Driving
 3. New Hampshire Division of Motor Vehicles, Driver Education Section
- 10 Enrollment process:
 - A. Read ALL program details from above.
 - B. Check class dates for both age requirements and scheduling conflicts.
 - C. Go to the Coe-Brown website, locate the Driver Education link.
 - D. Print ALL enrollment paperwork from the Driver Education link.
 - E. Complete ALL paperwork w/signatures and documentations as required.
 - F. Submit ALL paperwork for enrollment (based on first come first serve)
 - G. ONLY those NOT enrolled will be notified with a full refund of fees.
 - H. Email Mr. Whitten (NOT the office) with questions not addressed here.