

Required Components & Deadlines

All the following items are REQUIRED. Due dates and completion dates are indicated in appropriate columns. Some activities, including community service, may require pre-approval (as indicated on forms). Completion of all required components by each deadline, the completion of 5 optional components, and an outstanding presentation qualifies a student for “Honors.”

Required Components	Due Date	Completion Date
<i>Senior Seminar</i> with Headmaster	September 2023	September 2023
<i>Project Proposal</i> of senior project submitted, <i>portfolio</i> shared with advisor, and <i>Personal Responsibility Statement</i> completed	September 20, 2023	
<i>Resume</i> including list of clubs, activities, experiences	October 18, 2023	
Review of <i>4-year Course of Study</i> and email advisor with <i>senior project</i> status update	November 15, 2023	
<i>High School Narrative</i> and updated <i>portfolio</i>	January 17, 2024	
Attendance at 1 after-school <i>CBNA public game or performance</i> as a spectator and 1-page <i>reflection</i>	February 14, 2024	
Forty hours of non-school time <i>community service</i> hours and <i>Student Career Plan</i> (started freshman year)	March 13, 2024	
Completed <i>Senior Project</i> and all <i>Optional Components</i> and demonstrated achievement of the CBNA reading level of <i>1185 Lexile</i> and <i>Project Reflection</i>	April 3, 2024	
<i>Portfolio</i> completed and ready to present (<i>Note: advisors submit final portfolio to office by April 12</i>)	April 10, 2024	
Completion of slideshow presentation to interviewers	May 1, 2024	May 2024
<i>Practice session</i> scheduled and attended with advisor	May 10, 2024	May 2024
<i>Exit questionnaire</i> and <i>presentation</i> to interviewers	May 2024	May 2024

* *Advisors may schedule mandatory senior/advisor meetings to assist in meeting deadlines. Failure to attend those meetings may result in a Saturday School.*

Optional Components

Students must complete any five (5) following optional components in order to meet the qualification of “Pass with Honors” if the interviewers feel the student has made an outstanding presentation and has met all deadlines.

Number	Optional Component	Date
1	<p><u>Civic Involvement:</u> (Grades 9-12)</p> <p>Attendance at a town or government meeting (2-hour minimum) and written synopsis and reflection or written proof of voter registration (or pre-registration if not 18) and completed reflection.</p>	
2	<p><u>Cultural Enrichment:</u> (Grades 9-12)</p> <p>Attendance at two cultural events with two reflections discussing how these events enriched and expanded the cultural experiences of the student.</p>	
3	<p><u>Explore Beyond Curriculum:</u> (Grades 9-12)</p> <p>Verification of successful completion of a class, workshop, or program (minimum of five hours) outside the school curriculum or co-curricular activity and completed reflection.</p>	
4	<p><u>Career Exploration:</u> (Grades 10-12)</p> <p>Two professional interviews using questions provided by school counselor and completion of written reflections.</p>	
5	<p><u>Postgrad Plans/Life Skills:</u> (Grades 10-12)</p> <p>Documentation and reflective summary of three or more college visits with a parent/adult or an interview session with a military recruiter including both the student and parent/guardian and completed reflections.</p>	

Optional Components (cont.)

Number	Optional Component	Date
6	<p><u>Career Interning:</u> (Grades 9-12)</p> <p>Completion of two (2) four-hour, non-school time, job shadows (must be pre-approved) and written reflection of each experience.</p>	
7	<p><u>Community Service:</u> (Grades 9-12)</p> <p>Completion of twenty additional hours of community service to an organization beyond the required 40 hours and completed reflection.</p>	
8	<p><u>Job Skills:</u> (Grades 10-12)</p> <p>Letter of recommendation from an employer to be quoted in portfolio and completed employment reflection.</p>	
9	<p><u>Participation:</u> (Grades 9-12)</p> <p>Two years' active participation in a CBNA or community sports team or club and completed reflection.</p>	
10	<p><u>Healthy Choices:</u> (Grades 11-12)</p> <p>Documentation of having donated blood, or senior year current certification for CPR, First Aid, or Lifeguard and completed reflection.</p>	